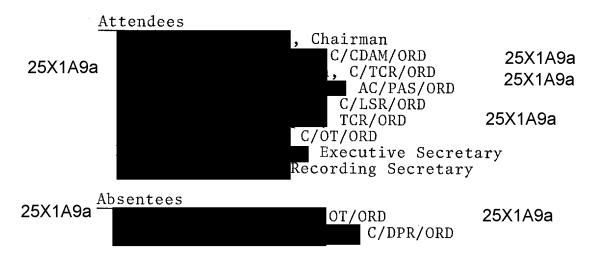
#### Approved For Release 1999/09/11/19-00317A000200010005-3

CAREER SERVICE PANEL
OFFICE OF RESEARCH AND DEVELOPMENT
4 November 1974



- 1. The meeting was called to order at 1340 hours by the Chairman.
- 2. The following item was added to the Agenda for November 4, 1974, under NEW BUSINESS:
  - a. Request for Future Assignment Consideration25X1A9a
- 3. The minutes of 7 October 1974 were accepted by the CSP as written.
- 4. discussed the new format of the CSP minutes. He told the Panel members that if they feel an essential point has been deleted from the condensation of the minutes, they should so inform him, and it will be incorporated into the minutes.

	monthly	report.	COPY A	ort Branci TTACHED)	1/MS/ORD Su —	Dmitted his	
25X1A9a	NOTED:_				DATE:	11/27/74	
		C					

E2 IMPDET CL BY 464869

#### EYES ONLY

### Approved For Release 1999/09/01/10/A-RD279-00317A000200010005-3

EYES ONLY

	25X1A9a				
25X1A9a	keep current with and get directly involved with basic 25Y1AQ2				
25X1A9a	ability of a slot when returns, and the procedures that are followed on reinstating someone who has been in a LWOP status. stated if the LWOP is granted the Agency - not ORD or the Directorate - is obligated to offer the employee when he returns a job equal or comparable				
25X1A9a	also stated that employees in LWOP status are put into the Development Complement thus releasing the slot they occupy, but ORD is responsible for the employee as far as on board total is concerned.  DATE: 1/22/7/				
25X	149a				
	7. reported that the Special Panel had reviewed two actions. The D/ORD had approved the Quality Step Increase recommendation for Secretary Steno, LSR/ORD, GS-07. The Promotion Recommendation for Clerk Typist, TCR/ORD, from GS-04 to GS-05 would be sent to the D/ORD for approval				
25X1A9a	NOTED: DATE:				
25X1A9a					
25X1A9a <b>I</b>	8. The Panel reviewed the Committee Report on EEO prepared by Committee Chairman, in cooperation with Discussion covered slots to accommodate rotation, middle level positions (GS-09 to GS-11) for personnel or applicants, and methods that could be used to create a semi-professional slot such as downgrading a professional slot and apparading a secretarial slot.				
25X1A9a	NOTED: DATE:/7/				
25X1A9a	9. The EEO report was approved by the Panel with changes made in 5.b. to include American Indians and other minorities, and 5.d. to attempt to identify functions and activities for middle level positions (GS-09 to GS-11) for personnel or applicants.				
	APPROVED: DATE:				
Approved For Release 1999/09/01/13 ARDP79-00317A000200010005-3					

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	25X1A9a 25X1A9a	
25V1A00	for the promotion of promotion of promotion, Physical Scientist-Res., OT/ORD, from GS-13 to GS-14. The Panel concurred unanimously.	
25X1A9a	APPROVED: DATE: 11/22/74	
	11. Promotion requests with more specificity were requested for future promotions by some members.	
25X1A9a	NOTED: DATE: 11/22/74	
	12. The Panel used the Ranking List prepared for the GS-14's in September 1974 to form Groups A, B, and C in accordance with the ORD Comparative ranking definitions in order to prepare information for the official records.	
25X1A9a	NOTED: DATE: 11/22/74	:
25X1A9a	13. The Panel concurred that the following personnel would be listed in the "A" category:	25X1A9a
25X1A9a	(Listed in almhabetical order)  APPROVED: DATE: 1/22/74	'
25X1A9	25X1A9a	25X1A9a
	14. moved to place in the "C" category. He stated that was in a LWOP status and in view of the slot situation would be a potential assignm problem when he returned. Again stated the procedures followed by the Agency on people who return from LWOP.	<sup>ent</sup> <b>25X1A9a</b>
25X1A9a	He also added that if there is total failure in placing the employee by ORD, DD/S&T, D/PERS and the four Directorates, an employee could be surplus sed.  place  in the "C" category until	25X1A9a
	could be present to represent his case. I left the CSP meeting around 1500 hours.) (AT A SPECIAL MEETING OF THE CSP ON 5 NOVEMBER, THE CSP DECIDED NOT TO PLACE IN THE "C" CATEGORY.)	25X1A9a 25X1A9a
25X1A9a	NOTED:	25X1A9a

# Approved For Release 139477 [47-79-00317A000200010005-3 EYES ONLY

	15. postponed discussion on Item 6 of the Agenda, Rotation, and Item 8, Comparative Rating Definitions until the next regular CSP meeting.						
25X1A9a	16. The Panel reviewed a memorandum prepared by						
.5X1A9a	assignment consideration. After discussion, 25X1A9a						
25X1A9a	stated he would ask of the memorandum. Stated that when the revisions have been made and the D/ORD has reviewed the memorandum, it would be fransmitted to the DD/S&T Career Board for further consideration./6REVISED COPY ATTACHED)						
25X1A9a	NOTED: DATE: 11/21/74						
	17. The meeting adjourned at 1600 hours.						
	25X1A9a						
	20 November 1974  Date						
	Executive Secretary Career Service Pane1/ORD						
	3 Attachments 1. Report from C/SB/MS/ORD						
25X1A9a	a 2. EEO Report 3. memo (Revised)						
	APPROVED:						

Chairman, Career Service Panel/ORD

25X1A9a